

Step 1: Register in PDSaM

Professional Development Providers

The Arkansas Department of Education's Professional Development Submission & Management system is the official repository for approved courses for attaining professional development credits. If you or your organization are interested in providing professional development training for Arkansas educators, you may register your organization and professional development courses within PDSaM.



Login

- or - [Register](#)

If you are registering on behalf of an organization, consider selecting a generic user name and email address that might be passed along if someone else assumes your role in the organization.



Thank you for your interest in offering ADE-approved Professional Development programs (PD) to Arkansas K-12 education professionals and / or school board members.

To start the Professional Development Process you must register a Provider account and complete your organization's profile. **When you complete the registration process on this page, you will receive an e-mail with a verification link that must be used to validate your e-mail address.**

Once you have validated your e-mail address, you will be able to access PDSAM, complete your profile, and submit it to ADE for approval. Once your Profile is approved, you will then be able to create and submit Professional Development applications.

Be sure to write down your user name and password so you can maintain access to your account.

User name

E-mail Address

First name

Last name

Company

Password

Confirm password

☒ I would like to receive announcements, notifications, and system updates via e-mail?



I'm not a robot



reCAPTCHA
Privacy - Terms



Q Search Applications

Message Sent Successfully

Thank you for registering with ARPDASM. A confirmation email has been sent to your account. Once you receive the e-mail and follow the link provided, you will be able to login and manage your account.

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Check your email
and open the link to
activate your
account.

Q Search mail



ARPD SAM: Registration Confirmation Inbox x



arpdasm@ade.arkansas.gov

to me ▼

Hello, Thank you for registering with the Arkansas Professional Development Submission and Management System.

In order to activate your account, you must follow this [link](#).

↩ Reply

➦ Forward



ARKANSAS
DEPARTMENT OF EDUCATION

Professional Development Submission & Management System

🔍 Search Applications

The link in the email will bring you back to PDSaM to create your profile for approval.

Professional Development Submission & Management System

Enter your username and password or [register](#) if you don't have an account.

User name


[Forgot username](#)

Password


[Forgot password](#)



Log In

Step 2: Select “create a profile” to begin.

 ARKANSAS
DEPARTMENT OF EDUCATION


Professional Development Submission & Management
System

 Search Applications

 Smart Presenter  Logout

Profile >

Applications >

 **No Provider Profile!**
Your PDSaM Profile has not yet been created. You must [create a profile](#) and receive ADE approval before you can submit an application.

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Professional Development Submission & Management System

Search Applications

Smart Presenter

Logout

Profile >

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Approval Status: Not Submitted

Provider Profile - Smart Kids Company

Save Changes

Cancel

To ensure a prompt and efficient approval process, please observe the following guidelines:

1. Provide the full name of the organization or agency - avoid acronyms
2. Select the appropriate Type of Organization access the appropriate form.
 - Arkansas State Agencies, Professional Educational Organizations, and Private Schools must complete an Assurance Training with ADE
 - Non-Profit Organizations, Private For-Profits, Vendors, and Out of State Providers - Select "Other Organization"
3. Contact Details and Office Address information *must be current*.

Organization / Agency Details

Name

Type

- Arkansas Non-Profit Organization
- Arkansas Private School
- Arkansas Professional Education Organization
- Arkansas State Agency
- ✓ Other Organization

If you are a for-profit provider in Arkansas or an out-of-state provider, be sure to select "Other Organization."

Additional Information

About Your Organization

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Types of Professional Development Offered

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Target Audience

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Profile >

Applications >

Changes Saved

Your profile has been updated successfully.

Approval Status: Not Submitted

Submit for Approval

Provider Profile - Smart Kids Company

Edit Profile

Organization / Agency Details

Name Smart Kid Company

Type Other Organization

NO IMAGE
AVAILABLE

Upload logo

After you have reviewed your profile information, be sure to “Submit for Approval.” You will receive an email notification once your application is approved.

Step 3: Select “Create New Application” to complete your provider application.

Welcome to ADE Professional Development Submission & Management



Please complete your Provider Profile!

Your PDSaM Profile has not yet been created. You must **create a profile** and receive ADE approval before you can submit an application.

Thank you for your interest in providing professional development to licensed Arkansas educators. To start the Professional Development Application process, please be sure that you have reviewed the appropriate Rule below before submitting your application online.

Please also be aware of the following guidelines when preparing your application:

1. Ensure that all programs are research- and standards-based, relate to a Focus Area, meet a Standard, and are provided by a highly qualified presenter with stellar references.
2. Denote the Focus Area that your program relates to, and describe how it will assist the target audience to increase student achievement and select and describe the Standard that best fits or supports the Focus Area.
3. You must provide current year ADE ID Codes and Focus Area on documentation of earned professional development credit and maintain a database of program information, to include verification of earned credits, for a minimum for five years.

To check the status of your application(s) and code(s), click 'View Applications' below, or click one of the application queues available in the left-hand menu.

[+ Create New Application](#)

[🔍 View Applications](#)



Professional Development Submission & Management System

Search Applications

Smart Presenter

Logout

Profile

View Profile

Edit Profile

Applications

New Application

Pending Review

Approved 1

Expired

Rejected

Work in Progress

All Applications

Approved Applications

Display 10 applications

Displaying 1 to 1 of 1 applications

Previous 1 Next

ADE ID	Date	Application Title	Start Date	End Date	City
0576062300000	2023-Jun-16	Baking Up Smart Cookies	2023-Jun-16	2023-Jun-16	Washington DC

Displaying 1 to 1 of 1 applications

Previous 1 Next

You will receive an email notification once your application have been approved. Your will include your ADE ID number on the certificates you provide attendees along with the title of the professional development session, the date, and the number of hours the educator attended.